

**ILLINOIS PTA
BYLAWS FOR LESTER SCHOOL PTA
Approved Amendments October 2011**

ARTICLE VIII – GENERAL MEMBERSHIP MEETINGS

Section 8.

Requests for funds must be submitted to the Executive Board in writing by completing the “Request for Funds” form. They may be submitted on an on-going basis during the current, budgeted year. The Board meets on the 2nd Thursday of the month and will review funding requests at each meeting. During the Board’s review, it will determine if each funding request conforms to the bylaws and criteria for all levels of the PTA or if additional information is required. The Board shall present to the members during “New Business” at the next general membership meeting those requests that it deems appropriate under the bylaws and criteria. After presentation and discussion, the request will be tabled for voting for 30 days until the next general membership meeting, if funds are available. If funds are not available, the Board shall recommend to the members whether to set aside the request until funds are available or until a fundraiser can be earmarked to support that request.